

## eSubpoena

The police officer is notified of a new subpoena by email that has a link to the eSubpoena service website. The email received is completely customizable by the prosecutor's office. A sample one is below.

In the second s	↑ ↓ ÷ E			Court Number: Def	endant: Bogus, Frederick Ja	ames - Message (HTML)
lgnore X SJunk ▼ Delete	Reply Reply Forward In More *	G To Manager □ Team Email   ✓ Done □ Reply & Delete   Y Create New □	→ Rules ▼ ▼ Move ▼ Actions ▼	Mark Categorize Follow Unread • Up •	Find Translate → Select →	Zoom
Delete	Respond	Quick Steps	G Move	Tags 🖬	Editing	Zoom
To Chris Lebeck	3K urt Number: Defendant: Bogu	ıs, Frederick James				
You have been s	subpoenaed.					
To view the sub	poena, log on to eSubpoena usin	g the link below				
http://ks-laptop2	28/PBKExternal51/eSubPoena/					

1. To view the Subpoena the officer clicks on the website link.



## 2. Log in with credentials provided.

Æ	Ð	<i>ế</i> https:	//stage. <b>h</b> d	ostedbykarp	el.com/eSubpoena60/	'Login.aspx	0 - ≙ ¢	<i>e</i> eSubPoena	×
					Logon:				
					Password				
					Remember me	9	Change Passw	ord	
						Log On			
						LOg OII			



3. Once logged in, the website notifies the officer of any new subpoenas.

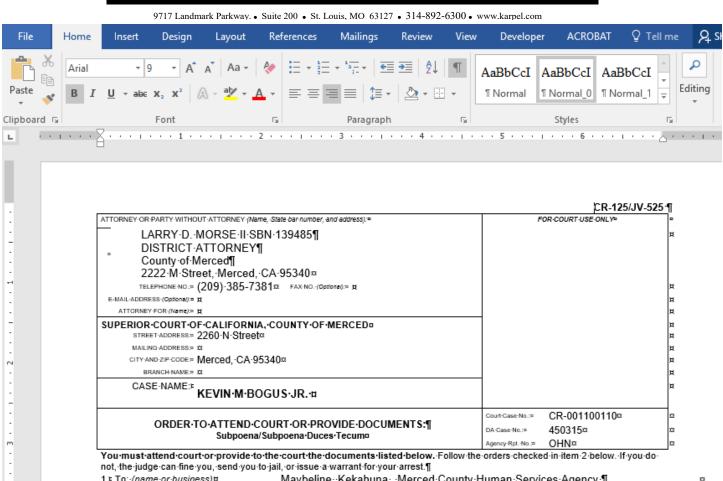
Warning: New Subpoena(s)
New Subpoena(s) since your last loading of this page:
1
You have now been officially served all new subpoena(s).
You can view the details about your new Subpoena(s) in the grid on the screen behind this dialog. Please close the dialog to continue.
Exit

4. Click Exit, the subpoena has been delivered. Click View, on the website to view all active subpoenas.

Electronic subpoena - Active Subpoenas for Kekahuna, Maybeline										
Your Subpoenas Q										
Officer Name	Detail	Defandant	Opened	Time Remaining	Court Date	Court	Status	Subpoena		
Kekahuna, Maybeline (1404)	Detail	Bogus, Kevin	Unopened	10 Days	01-27-2017 12:00 AM	Arraignment Room	Served on Jan 17 2017 2:01PM	View		

Declaration

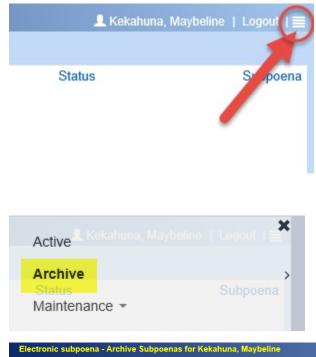




1.⊧ To: (name or business) ¤ Maybeline Kekahuna, Merced County Human Services Agency 9



5. Click **Archive** from the dynamic menu to view old subpoenas for past court dates and subpoenas that have been cancelled or called off.



Your Subpoenas 역							
ficer Name	Detail	Defandant	Opened	Court Date	Court	Status	Subpoe
kahuna, Maybeline (1404)	Detail	Bogus, Kevin	Unopened	01-27-2017 12:00 AM	Arraignment Room	Cancelled on Jan 9 2017 2:35PM	View
							Declarat
							Deciarda



6. Besides receiving notification of subpoenas by email, officers will also receive notifications when their court dates are called off or cancelled. The format of the email is customizable to fit the needs of the prosecutor's office.

ILE MESSA						Court Nur	nber: Def	endant: B	ogus, Frederick J	ames - Me	ssage (HTML)
Junk + Delete	Reply Reply Forward More -	G To Manager □ Team Email   ✓ Done ♀ Reply & Delete   ✗ Create New ♀	*	Move	Mark Unread		Follow Up ₹	af Translat	H Find ■ Related → ⇒ Select →	Q Zoom	
Delete	Respond	Quick Steps	G.	Move		Tags	G		Editing	Zoom	
				WOVE		rags	13		Ealling	Zoom	
P	ed 9/4/2013 11:12 PM BK ourt Number: Defendant: Bogu			more		Tugs	13		Editing	200m	

This court date has been cancelled. You are no longer required to appear.

7. When an officer logs into eSubpoena the cancelled subpoena shows as cancelled:

Your Subpoenas 🔍								
fficer Name	Detail	Defandant	Opened	Time Remaining	Court Date	Court	Status	Subpoer
ekahuna, Maybeline (1404)	Detail	Bogus, Kevin	Unopened	10 Days	01-27-2017 12:00 AM	Arraignment Room	Cancelled on Jan 9 2017 2:35PM	l <u>View</u>
								Declara
								a condition